



PO Box 168025
Sacramento, CA 95816

Providing information technology services to
California Health and Human Services Agency Departments

JOB OPPORTUNITY



Arnold Schwarzenegger,
Governor

CLASSIFICATION: Associate Information Systems Analyst
(Permanent Full-Time)

POSITION LOCATION: Health and Human Services Data Center
Child Welfare Services/Case Management System Project
3775 North Freeway Blvd.
Sacramento, CA 95834
(Free Parking)

DO NOT SUBMIT APPLICATIONS TO THIS LOCATION

SALARY: \$4316 - \$5247

Duties/Responsibilities:

Under the general direction of a Data Processing Manager I of the Child Welfare Services Case Management System (CWS/CMS) Application Support Unit within the Systems Integration Division, the Associate Information Systems Analyst (AISA) must demonstrate competence as a consultant on child welfare services data processing and system design requirements, and on a regular basis must effectively communicate with county and state program staff regarding those requirements. The AISA must demonstrate understanding and knowledge of available resources for consideration in the evaluation of requests for system design modifications and enhancements. The AISA participates in, provides support to, or leads state and county Joint Application Requirements (JAR) and Joint Application Design (JAD) groups to identify program issues and their technical resolutions. Oversight consultant responsibilities include review of analyses developed by vendor staff of proposed changes to the CWS/CMS and contract deliverables as well as participation in vendor walk-through demonstrations of CWS/CMS design proposals or adherence to Federal, State, and county statutory, regulatory, functional and design requirements

Desirable Qualifications:

- Knowledge of Child Welfare Services Program requirements and practice in the county business environment.
- Familiarity with the Child Welfare Services Case Management System application.



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- Ability to produce written documents including issue papers, system documentation, etc. to support analysis/findings/recommendations.
- Knowledge of Microsoft Office Professional Software Suite.
- Experience in making presentations to large groups.
- Ability to work independently or in a team environment.

Who May Apply:

- Current State employees who are at or have lateral transfer eligibility to the Associate Information Systems Analyst Specialist classification.
- Persons who have list eligibility. (Please indicate that you have list eligibility for this classification on your application.)
- SROA/Surplus candidates are encouraged to apply. (Please indicate on your application that you are a SROA/Surplus candidate.)

Inquiries regarding this position may be directed to Jerry Cox at (916) 263-1124.

Please reference RPA# 05-120 on your application. APPLICATIONS RECEIVED WITHOUT RPA #05-120 REFERENCED WILL BE CONSIDERED INCOMPLETE AND WILL NOT BE ACCEPTED FOR THIS POSITION.

How to Apply:

Submit a STD. 678 State of California application.

Final Filing Date: Until filled

Submit applications/resumes to:

Health and Human Services Data Center
Human Resources RPA #05-120
2525 Natomas Park Drive, Suite 100
Sacramento, CA 95833

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.